

# SAN LEANDRO TRANSPORTATION MANAGEMENT ORGANIZATION

## Title VI of the Civil Rights Act of 1964 Limited English Proficient (LEP) Plan

### Request for Language Assistance

#### REQUEST ASSISTANCE

Is English your second language? Do you need one of our documents translated?

Do you need an interpreter who speaks your language present at one of our meetings?

*We can help.*

You can request assistance by calling 510-577-3315 for TDD/TTY. We require at least three days notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

#### Assistance for Limited English Proficient Populations

The San Leandro Transportation Management Organization (SLTMO) is committed to helping people with limited proficiency in the English language access the agency's essential public information and services. The SLTMO works to ensure that all persons have meaningful access to its programs, services, and information, free of charge. The SLTMO has procedures in place to assist San Leandro employees, employers and residents who are not proficient in the English language.

SLTMO's Plan for Special Language Services to Limited English Proficient Populations is available to read online at [www.sanleandrolinks.org](http://www.sanleandrolinks.org). Interested persons also may request copies by calling 510-577-3315.